

**Subject:** Re: 3rd quarterly report - Little Tokyo BID  
**From:** "Rita Moreno" <rita.moreno@lacity.org>  
**Date:** 11/21/17, 4:11 PM  
**To:** Ellen Endo

Ellen,

The only items missing are the 2016 Financial Statement that was due in April, and I need to know when you held your annual stakeholders meeting. Everything else is current.

Thank you.

Rita

On Mon, Nov 20, 2017 at 11:50 AM, Ellen Endo <[ellenendo@yahoo.com](mailto:ellenendo@yahoo.com)> wrote:

Rita,

Attached are the 1st, 2nd, and 3rd quarterly reports for the Little Tokyo BID along with newsletters for each quarter and an invoice covering the three periods. Our advisory board has approved the 2018 annual report subject to completion of the 2018 assessments.

Your assistance, as always, is greatly appreciated.

Ellen Endo  
(818) 512-8791

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